

# **GUIDELINES FOR ONLINE REGISTRATION SESSION**

## **(2021-2022)**

- Registration Starting for Nursery, L.K.G. & U.K.G – **1<sup>st</sup> February 2021**
- Registration Form Charges Rs. 800/-
- Age Limit :
  - **Nursery – Between 28<sup>th</sup> July 2017 and 30<sup>th</sup> Aug. 2018**
  - **L.K.G. – Between 28<sup>th</sup> July 2016 and 30<sup>th</sup> Aug. 2017**
  - **U.K.G – Between 28<sup>th</sup> July 2015 and 30<sup>th</sup> Aug. 2016**
- Counseling date will be informed later through phone call.
- It is mandatory to have a valid Mobile No. for communication.
- The online registration form will only be accepted upon successful online payment of the registration fees.
- Upon successful payment of registration fee, the system will generate:
  - An Acknowledgment Receipt with a Registration Number which you would need for all further correspondence.
  - Username and password would be mentioned in the Acknowledgment Receipt for viewing and printing your form.
- Documents required during counseling –
  - Printed Registration Form
  - Printed Acknowledgment Receipt
  - Copy of Birth Certificate from Nagar Nigam/ Janpat Panchayat
  - One Passport size photo.
- Kindly fill in the particulars of the child (i.e. name, parents' names and date of birth and other details) correctly.
- The date of birth filled in the form must tally with the birth certificate of the child.
- The management of the school reserves all rights of admission or rejection and is not bound to give reasons for admission or rejection of any particular candidate.
- Incomplete registration forms or those with incorrect information will automatically stand rejected.